

Regional School District 13  
Board of Education  
Human Resources Committee  
Minutes of the meeting on March 2, 2015

Committee members present: Committee Chairperson Nancy Boyle, Bob Fulton, Kerrie Flanagan, Anthony Onofreo, Eileen Buckheit  
Administrators present: none  
Others present: none

Mrs. Boyle called the meeting to order at 7:08 PM in the Central Office conference room.

Public comment: No members of the public present.

Approval of agenda: *Motion Dr. Onofreo, second Mrs. Boyle to approve the agenda. By a voice vote with all in favor, the motion passed.*

Approval of minutes: *Motion Mr. Fulton, second Mrs. Boyle to approve the minutes of the meeting on the 12<sup>h</sup> of January, 2015. By a voice vote with all in favor, the motion passed.*

Superintendent's Update: Dr. Veronesi could not attend, but provided Mrs. Boyle with the following:

- the Organizational Chart, reflecting a significant reorganization of the central office staff, was presented during the proposed budget review at the last BOE meeting;
- central office staff salary ranges were reviewed, and the resulting actual salaries are reflected in the proposed budget;
- posting of the senior accountant's position ends Friday, March 6<sup>th</sup>;
- health insurance premium increase holding at 9%;
- some consideration is being given to a reconfiguration of the central office space, both to increase efficiency as well as to enhance privacy;
- a spreadsheet to account for non-union employees with individual contracts was presented;

BOE Member Handbook: continued discussion, collaborative review, and further refinement of the RSD 13 BOE Member Handbook draft. This draft will be presented to the full Board for additional comments and revision. Once accepted, the document will be published in a booklet format as well as be made available online with active links to annotated references and policies (some of which will need to be created prior to publication).

New Business: Mrs. Boyle would like to get two copies of the "Key Works of School Boards" guidebooks published by the National School Boards Association as a reference resource.

The next meeting of the HRC will be Wednesday, May 6<sup>th</sup> at 7 PM in the conference room.

*Motion Dr. Onofreo, second Mrs. Buckheit to adjourn. By a voice vote with all in favor, the meeting was adjourned at 8:34 PM.*

Anthony Onofreo